



## Procedures in the event of a positive coronavirus case being confirmed.

**When the school is advised of a positive test in a pupil, the following procedures are implemented.**

- School calls PHE through DfE Helpline
- Helpline requests details of the case to include:
  - The symptoms experienced or whether the person is asymptomatic
  - Age of person
  - When the person was last in school
  - If a pupil, class arrangements eg mixing of rooms or internal spaces for different class groups
  - Organisation of the staff – who works with the class or group
  - Close contacts of the affected person (document online defines close contacts)
  - Tracking of person over days prior to positive test or development of symptoms
- Advice given draws on all circumstances listed above and will vary according to a number of factors eg: if the child has sandwiches in the classroom at lunchtime, or a school meal in the hall, if the child attends any additional support groups for learning or if more than one adult is in that specific class group.
- Parents of affected class, group and/or close contacts are contacted by school text and email system and requested to collect child.
- Children who are close contacts of the affected person must self-isolate for 14 days.
- If a person develops symptoms, they should arrange to have a test and follow the guidance according to the result.
- Remote learning is provided for all children who have to self-isolate. See website and Class Dojo for more information.
- If the person has no symptoms, they may return to school after 14 days have elapsed.